

JAMAL MOHAMED COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI – 620 020

INTERNAL QUALITY ASSURANCE CELL

REPORT ON INTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT - 2021

The Internal Academic and Administrative Audit was conducted by the team of IQAC members from 22-03-2021 to 31-03-2021 as per the following schedule:

Date	Time	Department / Office
22-03-2021	10:00 a.m.	Hotel Management and Catering Science
	11:00 a.m.	Social Work
	12:00 Noon	Visual Communication
	03:00 p.m.	Business Administration
	04:00 p.m.	Biotechnology
	05:00 p.m.	Microbiology
23-03-2021	10:00 a.m.	Commerce (Aided & SF), General Library
	11:00 a.m.	English (Aided & SF), System Administration
	12:00 Noon	History (Aided & SF)
	03:00 p.m.	Nutrition and Dietetics
	04:00 p.m.	Fashion Technology and Costume Designing
25-03-2021	10:00 a.m.	Tamil (Aided & SF), Physical Education
	11:00 a.m.	Economics, Placement Cell, Fine Arts Association
	12:00 Noon	Arabic (Aided & SF), Alumni Association, Communication Lab, Civil Service Examination Study Centre, Grievance Committee
	03:00 p.m.	College Office (Aided & SF), Management Office, ERP
26-03-2021	10:00 a.m.	Chemistry (Aided & SF)
	11:00 a.m.	Physics (Aided & SF)
	12:00 Noon	Botany
	03:00 p.m.	COE Office
27-03-2021	03:00 p.m.	Mathematics (Aided & SF)
	04:00 p.m.	Zoology (Aided & SF)
	05:00 p.m.	Management Studies
31-03-2021	10:00 a.m.	Computer Science (Aided)
	11:00 a.m.	Information Technology
	12:00 Noon	French, Hindi, Urdu
	03:00 p.m.	Part-V Extension Activities (Venue: Hussainuddin Hall)

The following team of IQAC members visited all the departments and other offices for the audit:

1. Dr. T. Abdul Razak, Coordinator
2. Dr. A. Ishaq Ahamed, Deputy Coordinator
3. Dr. A. Mohamed Ismayil, Member
4. Dr. A. Jafar Ahamed, Member
5. Dr. J. Sirajudeen, Member
6. Dr. K. Mohamed Umar Farooq, Member
7. Dr. M. Salahudeen, Member
8. Dr. G. Pasupathi, Member
9. Dr. N. Ahamed Sherif, Member

The departments and other offices were earlier requested to prepare their Self Study Reports, along with the relevant supporting documents, for the period 2016-2020 and submit the soft copies of the same to the IQAC office on or before the day prior to the date of visit. They were also requested to present the reports for physical verification during the visit.

The heads and faculty members of all the departments and the staff-in-charge of all the other offices have taken great initiatives to present the relevant supporting documents to the team. The team verified the reports and the documents presented and offered suggestions where improvements were deemed necessary. The departments/offices then submitted the finalized copies of their reports incorporating the suggestions to the IQAC.

The associations and clubs under Part - V Extension Activities, displayed all the relevant documents, in support of the events organized by them during the period 2016-2020, in the Hussainuddin Hall on 31-03-2021 at 03:00 p.m. The team reviewed the presentations and offered suggestions for betterment to in some cases. On the whole, the team found the presentation to be fully satisfactory.

The team also visited the General Library, COE Office, College Office, Management Office, ERP Section, System Administration Section, Physical Education Department, Placement Cell, Alumni Association, Communication Lab, Civil Service Examination Study Centre, Grievance Committee and verified all their reports and supporting documents. The team offered a few suggestions / modifications in the reports. The offices concerned carried out all the modifications and the final copies of their documents were submitted to the IQAC.

The stock verification, for the year 2019-2020, was also carried out simultaneously by the same team during the visit.

Auditing Team in Action (Photo Gallery)



Arabic



Biotechnology



Botany



Business Administration



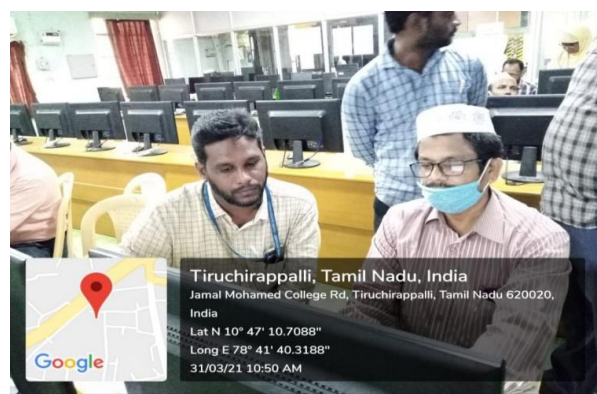
Chemistry



Commerce



Commerce (SF)



Computer Science



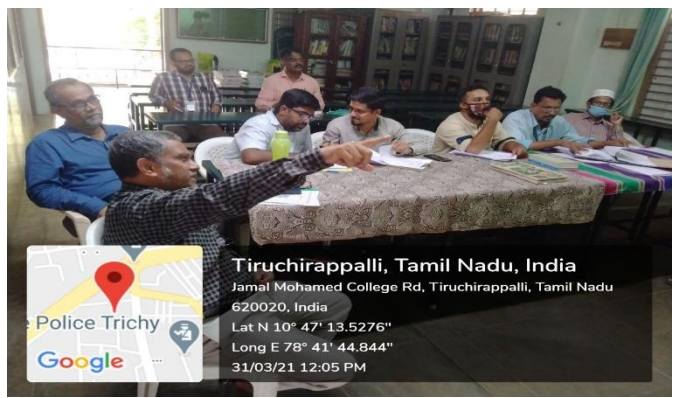
Economics



English



Fashion Technology



French, Hindi, Urdu



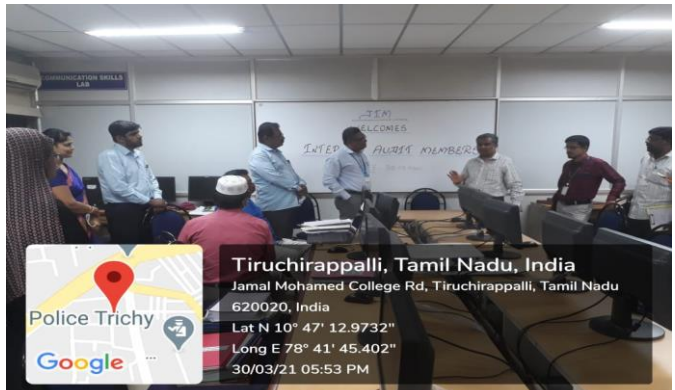
History



Hotel Management



Information Technology



Management Studies



Mathematics



Microbiology



Nutrition & Dietetics



Physics



Social Work



Tamil



Visual Communication



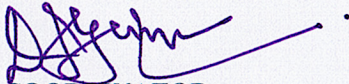
Zoology

Acknowledgement:

I place on record, my sincere thanks and gratitude to the head and faculty members of all the departments, staff-in-charge and non-teaching staff members of various other offices, for their excellent support and cooperation towards the successful conduct of the internal academic and administrative audit.

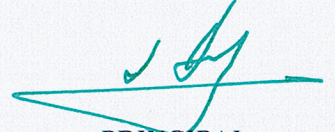
I record my sincere thanks and gratitude to our Honorable Secretary & Correspondent, Honorable Treasurer, Honorable Assistant Secretary, beloved Principal, Vice Principal, Additional Vice Principal and Director & Bursar (SF programmes) for permitting us to conduct this internal academic audit.

I sincerely thank Dr. A. Ishaq Ahamed, Dr. A. Mohamed Ismayil, Dr. A. Jafar Ahamed, Dr. J. Sirajudeen, Dr. K. Mohamed Umar Farooq, Dr. M. Salahudeen, Dr. G. Pasupathi, and Dr. N. Ahamed Sherif for their selfless support, cooperation, dedicated involvement and valuable time extended to the IQAC for the smooth and successful conduct of the audits.


COORDINATOR

Coordinator
IQAC




PRINCIPAL

Dr. S. ISMAIL MOHIDEEN
Principal
Jamal Mohamed College
Tiruchirappalli-620 020